

## QUARTERLY MEETINGS

Friday, February 8: 11:00 A.M. —2:00 P.M.  
Friday, May 10: 11:00 A.M. —2:00 P.M.  
Friday, August 9: 11:00 A.M.—2:00 P.M.  
Friday, November 8: 11:00 A.M. —2:00 P.M.

## LOCATION

Lansing Area Safety Council  
3315 S. Pennsylvania Ave.  
Lansing, Michigan 48910



MHCSA website: [www.mhcsa.org](http://www.mhcsa.org)  
MHCSA List Serv email:  
[Mhcsa-list@mhcsa.org](mailto:Mhcsa-list@mhcsa.org)



MICHIGAN HEALTH CARE SAFETY ASSOCIATION

*"Advocating for Safety in Health Care"*

## QUARTERLY MEETING MINUTES August 9, 2013

### MHCSA Board

President: Ken Smith (Marsh Consulting)

Vice President: Janice Homola (Coverys)

Treasurer: Sandy Allen (Coverys)

Secretary: Terry Fisk (Trinity Health)

Planning/Education Committee: Pierre Gonyon (Saint Joseph Mercy Hospital), Gary Schmekel (Marlette Regional Hospital), Ken Smith (Marsh Consulting)

Membership/Marketing: Ken Smith (Marsh Consulting), Pierre Gonyon (Saint Joseph Mercy Hospital), Gary Schmekel (Marketing Regional Hospital)

Past President: John Bolde (Munson Medical Center)

Recorder: Terry Fisk Phone Conference

Attendance: Betty Biron, Dean Hartenburg, Ken Smith, MaryAnn Northcote, Patricia Collins, Penny Rodriguez, Sal Catanese, Terry Fisk

### Topic

### Lead

### Time

Introductions/Welcome

K. Smith

11:00—11:05 a.m.

Review of Minutes from Last Meeting

T. Fisk

11:05—11:10 a.m.

Minutes approved., Hard copies of the agenda and minutes will be distributed at subsequent meetings.

Treasurer's Report

T. Fisk

11:10—11:15 a.m.

Planning/Education Committee Update

K. Smith

11:15—11:20 a.m.

Future Topics: Potential speaker for next meeting: HVA's and PPR's. The next meeting will also include some training on the new website. It was decided that a small honorarium for national speakers would be provided (\$500 maximum honorarium) for onsite meetings. Ken suggested sending out a questionnaire to survey the membership on potential meeting locations for meetings in CY2014. It was also suggested to schedule and plan next years conference well in advance.

Membership/Marketing Committee Update

K. Smith

11:20—11:25 a.m.

Several suggestions were discussed. Have each member reach out to at least one potential member. Review and update the MHCSA brochure (Penny and Ken will work on this). Potential use of Social Networks. Include membership information in each newsletter.

**MHCSA MISSION:** To promote and maintain "safety" as a primary function in the delivery of quality health care services.



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Newsletter

T. Fisk

11:25—11:30 a.m.

It was agreed that the newsletter should be sent out at least 30-days prior to the next meeting.

New Business: Website & List Serv

K. Smith

11:35—11:45 a.m.

The website should be up and running by the November meeting and will be highlighted in the next newsletter.

Roundtable & Lunch

All

12:00—12:45 p.m.

Main discussions revolved around active shooter drills and lessons learned.

### Presentation

12:45—2:00 p.m.

**"The Essentials of Aggression Management in Healthcare"** Presenter: Steve Wilder, BA, CHSP, STS (Safety Training Specialist). The following issues were discussed:

- ◆ Active Shooter: Focus should include planning & recovery. Most plans focus on response. Must include a staffing plan due to crime scene management. Many GL policies exclude active shooting.
- ◆ Introduced the Six Foot Ladder concept starting at the bottom of the ladder: Calm-verbally agitated-Verbally Hostile (difficult to identify, use of always and never terms, keep instructions minimal)-Verbally Threatening (directed anger, watch the eyes but not a stare down, avoid cornering, call code)-Physically Threatening (looking around for potential weapons, will test, maintain defensive posture, look for strong and weak side indicators)-Physically Violent (escape and then physical, no more than six people for a take down)
- ◆ Directed vs. undirected anger
- ◆ "Interview Stance"
- ◆ Ask n't questions that lead to "yes" answer- Make it their idea.



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